

Civil Action No. **1:24-cv-01778-PTG-WBP**

**PROOF OF SERVICE**

***(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))***

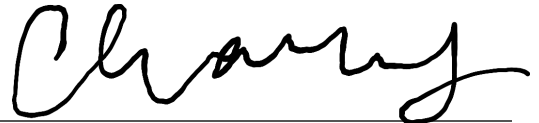
This summons for **Georgia Alvis-Long, Secretary of the Board**  
was recieved by me on **10/16/2024**:

- ☐ I personally served the summons on the individual at *(place)* on *(date)* ; or
- ☒ I left the summons at the individual's residence or usual place of abode with **claire scott**, a person of suitable age and discretion who resides at **1100 Bank St Fl 1, Richmond, VA 23219**, on **10/17/2024 at 12:28 PM**, and mailed a copy to the individual's last known address; or
- ☐ I served the summons on *(name of individual)* , who is designated by law to accept service of process on behalf of *(name of organization)*; or
- ☐ I returned the summons unexecuted because ; or
- ☐ Other *(specify)*

My fees are \$ 0 for travel and **\$ 170.00** for services, for a total of **\$ 170.00**.

I declare under penalty of perjury that this information is true.

Date: 10/17/2024



Server's signature

**Charizma Jeanbaptiste**

Printed name and title

**511 W Bacon St  
Apt 4301-B  
Richmond, VA 23222**

Server's address

Additional information regarding attempted service, etc:

**I delivered the documents, SUMMONS IN A CIVIL ACTION; CIVIL COVER SHEET; FIRST AMENDED COMPLAINT; FINANCIAL INTEREST DISCLOSURE STATEMENT; EXHIBITS, to an individual who identified themselves as the policy analyst with identity confirmed by subject stating their name. The individual accepted service with direct delivery. The individual appeared to be a black-haired white female contact 25-35 years of age, 5'4"-5'6" tall and weighing 160-180 lbs with an accent and glasses.**



Tracking #: 0146241619













1100 BANK STREET

